



**Western Chapter
International Society of Arboriculture**

Executive Board Meeting Agenda
City of Los Angeles Westchester Office, Los Angeles, CA
May 26, 2011

1. **Meeting called to order at 8:32 am, by Greg Monfette, President**
2. **Roll Call –**
 - a) **Present:**
 - i) Greg Monfette, President
 - ii) Gabe Beeler, President Elect
 - iii) Dennis Swartzell, Vice President
 - iv) Dana Karcher, Director
 - v) Dave Dockter, Director
 - vi) James Downer, Director
 - vii) Rhonda Wood, Director
 - viii) Robert Phillips, CoR Representative
 - ix) Lisa Smith, Secretary
 - x) Doug Anderson, Certification Chair
 - xi) Ray Morneau, Bylaws Committee
 - xii) Juan Barba, Immediate Past President
 - xiii) Rose Epperson, Executive Director
 - b) **Absent:**
 - i. Mike Neal, Treasurer
 - ii. Bruce Hagen, Editor of Western Arborist
 - iii. Susan Landers, Regional Conference Chair
 - iv. Walt Warriner, 2011 Conference Chair
 - v. Helen Stone, TREE Fund Liaison
 - vi. Jill Caceres, TCC Chair
3. **Agenda for May 26, 2011**
 - a. Consider a motion to approve the Meeting Agenda
 - i. Motion: D. Karcher; Second: J. Downer
 - ii. Motion carried unanimously
4. **Minutes from February 25, 2011**
 - a. Consider a motion to approve the February 25, 2011 Meeting Minutes
 - i. Motion: D. Karcher; Second: J. Downer
 - ii. Motion carried unanimously
5. **Executive Committee**
 - a. **Executive Directors Report – Epperson**
 - b. **Receive Committee and Officer Reports**
 - i. COR Representative – Phillips (written Annual report submitted)
 - ii. Treasurer's Report – Neal (written Annual report submitted)
 - iii. Finance Report – Jack McCabe (written Annual report submitted)
 - iv. COR Report – Robert Phillips (written Annual report submitted)
 - v. Public Relations – Remyn (written Annual report submitted)
 - vi. Special Projects – Epperson (written Annual report submitted)

- vii. Membership – Swartzell (written Annual report submitted)
- viii. Bylaws – Morneau (written Annual report submitted)
- ix. Nominations & Elections – Barba (written Annual report submitted)
- x. ED Review – Karcher (written Annual report submitted)
- xi. Awards – Mellinger (written Annual report submitted)
- xii. TREE Fund – Stone (written Annual report submitted)
- xiii. Britton Fund – Anderson (written Annual report submitted)
- xiv. SAC – Mary (written Annual report submitted)
- xv. Certification – Anderson (written report submitted)
- xvi. Editor’s Report – Hagen (written Annual report submitted)
- xvii. TCC – Caceres (written Annual report submitted)
- xviii. Safety Task Force – Barba (written Annual report submitted)
- xix. Regional Conference Report – Staff (written Annual report submitted)
- xx. Commercial Arborist – Porter (written Annual report submitted)
- xxi. Municipal Committee – Mann (written Annual report submitted)
- xxii. Utility Arborist – Craig (written Annual report submitted)
- xxiii. Consulting Arborist – Leggitt (written Annual report submitted)
- xxiv. Spanish Arborist – Saldana (written Annual report submitted)
- xxv. Women In Arboriculture - Wood (written report submitted)

6. Action Items: (Listed in Discussion)

7. Discussion Items:

a. Committee/Officer Updates

i. Officer Reports

- 1. Treasurer’s Report
 - a. Motion: D. Karcher; Second: D. Dockter
 - b. Motion approved unanimously
- 2. Executive Director’s Report
 - i. Membership Statistics
 - ii. Calendar for remainder of 2011

ii. Administrative Committees

- 1. **Regional Conference** – Epperson
 - i. Discussed recent WCISA Conference, attendance, feedback

8. Adjourn to Bylaws Review & Discussion

- a. Discussion of potential Bylaws revisions
 - i. Table of Contents
 - ii. Executive Committee Calendar

9. Old Business

a. Discussion Board

- i. Retain usage at this time

10. New Business

a. Juan Barba – Reviewed Safety Task Force

b. Executive Director Review

- i. Confirmed V.P. will coordinate review
- ii. Continue to utilize survey monkey

c. Conference feedback

- i. Continue to utilize survey monkey

d. 2011/2012 Calendar

- i. Discussed combining BoD meeting with annual conference

11. Emerging Issues

- a. New Membership time lengths offered by ISA
- b. Component communication subcommittees
 - i. Motion to allow WCISA 18-month membership that coincides with ISA
 - a. Motion: D. Swartzell; Second: J. Downer
 - b. Motion approved unanimously

12. Meeting adjourned at 3:42 P.M. Submitted 8/24/11 by Lisa Smith, WCISA Secretary