



**Western Chapter  
International Society of Arboriculture  
Executive Board Meeting Minutes  
May 11, 2007 - 9am-3pm  
Fairmont Hotel, San Jose, CA**

---

**1) Convene Meeting – Helen Stone, President**

*Meeting convened at 9:05 a.m. by President, Helen Stone*

**2) Roll Call**

**Officers Present:** Helen Stone, Carl Mellinger, Greg Monfette, Bruce Hagen, Dennis Swartzell, Gabe Beeler, Juan Barba, Bob Tate, Ray Morneau, Jim Clark, Doug Anderson, Dana Karcher

**Absent:** Teresa Truman-Madriaga

**Staff:** Rose Epperson

**Guests:** Steve Churchillo, Robert Phillips

**3) Consider a motion to approve the Meeting Agenda**

- *Motion by Barba, second by Mellinger to approve the meeting agenda with the following additions under item 6, New Discussion items:*
  - Epperson - 1:00 p.m. hotel tour
  - Mellinger - CEU's for volunteers
  - Helen Stone - Presentation to the Board
  - Bob Tate – request from the ISA
  - Rose Epperson – Tree Specs committee, SUFC support
  - Greg Monfette: Discussion about the ISA/WCISA conference financial benefits
  - Carl Mellinger: Discussion about the Arizona Conference Debt

*Motion carried - unanimously*

**4) Consider a motion to approve the February 9, 2007 Meeting Minutes**

- *Motion by Anderson, Second by Barba, to approve minutes with the following change: Monfette was in attendance by phone from 2:10 p.m. to 3:15. Motion carried - unanimously*

**5) Committee and Officer Reports**

1. Executive Directors Report - Epperson

- *Motion by Barba, second by Tate to financially support the female champion climber with \$1,500.00 for the ITCC, Barba amended, to make it equivalent to the support of the men's support champion, Motion carried - unanimously*

**Receive Committee and Officer Reports**

a. Treasurer's Report - Epperson for Trueman-Madriaga

*The recommendations that the Finance Committee is asking the Board to vote on are as follows:*

*1. Contribute 1.5% (**\$9,000** based on an operating budget of \$600,000), to the long term investment accounts at the start of the new fiscal year*

*2. Contribute **\$10,000** to the Britton Fund*

- *Motion by Anderson, Second by Tate to accept recommendations 1 and 2, Motion carried - unanimously*

*3. Contribute an additional **\$9,000** to the Britton Fund leaving a balance of \$100,149.45 in the money market account.*

- *Motion by Tate, to accept committee recommendation, second by Anderson: Motion carried - unanimously*
- *Motion by Clark to accept the treasurer's report, Second by Morneau, Motion carried - unanimously*
- a. ISA Rep Report - Clark - no report (had not attended a meeting yet)
- b. Editor Report – Hagen – written report
  - *Motion by Tate to accept report with separate discussion of the requested stipend increase, second, Barba. Motion carried, unanimously*
  - *Motion by Anderson to discuss stipend, second by Mellinger. Amended motion (Anderson) to accept the stipend, second by Mellinger, Motion carried - unanimously*
- c. Regional Meetings – Churchillo – Oral Report
- d. TREE Fund Report – Anderson - Written Report
- e. Spanish Committee – Mercado – No Report
- f. SAC Committee – Barba – No Report
- g. Certification - Epperson/Beeler for Eckert – Oral Report
- h. Awards –Mellinger for Ephron – Oral Report
- i. Elections - Mellinger - Oral Report
- 2. Annual Meeting Reports
  - a. 2007 ISA - Epperson for Eckert,
    - *Motion by Clark stating that ISA should have their installation of officers at another location and time rather than at and during the WCISA business meeting, second by Monfette, Motion carried - unanimously*
  - b. 2008 – Anderson - Written Report
- 3. Other Reports
  - a. Workday 2007 – Mellinger – Oral Report
  - b. Shigo Tribute – Epperson/ deferred to Robert Phillips,

#### 6) Strategic Initiative Reports:

- a. Strategic Initiative #1 - Ray Morneau – Oral Report
- b. Strategic Initiative #2 - Dennis Swartzell – Oral Report
- c. Strategic Initiative #3 - Doug Anderson - Written Report
- d. Strategic Initiative #4 - Carl Mellinger – Oral Report
- e. Strategic Initiative #5 - Greg Monfette - Written Report

#### 7) Discussion Items:

Old:

- a. Magazine Committee - Mellinger/Stone – Oral Report
- b. TCC - Mercado/Barba – Oral Report
- c. UVFHC – Karcher - Written Report
- d. RPF Update – Mellinger – Oral Report

New:

- a. Executive Director Review – Assignment to Greg Monfette
- b. Urban and Community Forestry – Epperson
  - *Motion by Clark to support the coalition (SUFC) statement, Second by Anderson, Motion carried - unanimously*
- c. Mellinger to request “volunteer time” (in-kind hours) utilized for the board.
- d. Presentation by Helen Stone: \$1000 from the Desert Green Foundation to the Britton Fund
- e. Tate: Request from the Executive Committee of the ISA: Colin Bashford to come to WCISA meeting for presentation, the request is for WCISA to fund this request. *Died for lack of motion.*
- f. Epperson - Brian Kempf requested to attend for nursery specification committee meeting on October 17,2007 in Davis; Swartzell to consider attending, Hagen to attend; Barba to attend
- g. Mellinger – Discussion of chapter debt from the 2005 WCISA conference

**8) Confirm Next Meeting**

**9) Adjourn to Business Meeting**

- *Motion by Clark to adjourn the regular board meeting, second by Swartzell, Motion carried - unanimously*