

iii) ED Review process & member responsibilities (G. Monfette): discussed need to motivate responses, particularly from BoD; process needs revision; tentative committee meeting at Reno.

b) New Business:

i) Awards (C. Mellinger) discussion about timelines and process; tabled to next meeting.

- Motion: to accept Awards slate as presented, with corrections to eliminate non-members or prior recipients.
- Motion: G. Monfette; Second: D. Karcher
- Motion carried unanimously

ii) Nominations (R. Morneau): discussed quantity of candidates; decided no valid reasons for any exclusions.

- Motion: to accept Nominations slate as presented.
- Motion: J. Barba; Second: G. Monfette
- Motion carried unanimously

iii) Conflict of Interest Policy (group); tabled.

iv) PTAC (San Diego) requested cooperative effort; Board approved Rose to proceed as requested.

9) Meeting Adjourned 2:50 PM

Submitted 02/10/2009, by Torrey Young, WCISA Secretary;  
Revised 03/15/09 by Torrey Young, WCISA Secretary.



- b) Initiative #2 Membership (D. Swartzell; written report submitted) E. Epperson working on 2 surveys-commercial arborists & non-renewal; R. Epperson reported J. Clark, advised WCISA should not be involved in international development; reviewed letter re. Kevin Eckart assisting w/organizational development in Hong Kong; D. Anderson to send letter to K.Eckart presenting WCISA desire not to officially participate in Hong Kong development, and that he is not a representative of WCISA in this development effort, denying requested MOU and referring to ISA.
  - Motion to send letter to K. Eckart stating he is not representing WCISA and referring to ISA.
  - Motion addendum by J. Downer – add denying request for MOU.
  - Motion (amended) to send letter to K. Eckart denying request for MOU, stating he is not representing WCISA and referring to ISA.
  - Motion: R. Morneau; Second: D. Karcher
  - Motion carried unanimously
- c) Initiative #3 Education & Research (D. Karcher; R. Epperson report submitted)
  - i) TREE Fund: (B. Squibb; written report submitted) concerns about issue of how to achieve Chapter Challenge goal of approx. \$90k; Tour des Trees & Golf Tournament (2009) well planned and in place; recommending team rather than individual funding; considered issue of outside riders participating; weak local submission for grants; need to develop summary of local grant funds distribution and results; D. Anderson discussed status and character of auction items.
  - ii) Britton Fund: (D. Anderson; written report submitted) Considering retreat (organized but not funded by B. Fund); wWork day on Catalina Island progressing well, registration very full.
- d) Initiative #4 Tree Care Standards (G. Beeler; written report submitted) .
  - i) Certification (S. Oka, written report submitted) R. Epperson reported; revised ISA scoring may be producing lower pass rate; discussed converting WCISA Certification Chair to staff positions; currently no vice-chair in place.
  - ii) Editor: (B. Hagen, absent; written report submitted) discussed issue of publishing member letter; no policy exists; Magazine Committee to communicate and discuss with B. Hagen; letter presented and Board advises not to print or respond to the letter to editor.
  - iii) TCC: (J. Mercado; report submitted) Secured location for 2009; currently no vice-chair in place, but in process (F. Frey being considered).
- e) Initiative #5 Training (G. Monfette, written report submitted)
  - i) Regional Meetings (H. Stone, written report submitted) discussed need for nursery-oriented meeting (B. Kempf not available); potential topics for additional meetings.
  - ii) Certified Arborist Training Request for Proposal: G. Monfette reported RFP for Certified Arborist training sent out; reviewed by attorney; 9 responses with a following conference call.
  - iii) Spanish Arborist (J. Mercado) Tree Worker training delayed, looking for location; discussed impact of economy on training attendance; possible LA County Fire Dept. aerial rescue training cooperation; discussion of possible conflicts with private training sessions by J. Mercado, no conflict determined.
  - iv) Other Committees: no reports.
- 7) Annual Meetings:
  - (1) 2009 (R. Morneau; verbal report only) (Reno) reviewed exhibitor layout & program events.
  - (2) 2010 (M. Neal; verbal report only) no budget yet, but will be break-even projection; committee has met twice, third pending; program in initial process.
  - (3) 2011 (G. Monfette verbal report only) Site is San Diego; W. Warriner to be Conference Chair; tentative dates 5/4-7/11; will have bike ride.
- 8) Discussion/Action Items:
  - a) Old Business:
    - i) ISA Issues: UAA Seminar conflict resolved w/co-sponsorship agreement; dual role of ISA staff (D. Vannice) addressed in letters; CTW/Hong Kong solicitation/transfer issue discussed/resolved.
    - ii) Policy and Procedures Manual revision (R. Epperson): discussed some proposed revisions; tabled to reviewed by email, vote thus tabled; to be reviewed by 2/20/09.

**Western Chapter International Society of Arboriculture**  
**Executive Board Meeting Minutes**  
**February 5, 2009**  
**WCISA Administrative Office, Porterville, California**

(NOTE: Numbering coincides with meeting Agenda)

- 1) Meeting called to order @ 9:05 AM by President, Doug Anderson
- 2) Roll Call

Present:

- Doug Anderson, President
- Juan Barba, President Elect
- Greg Monfette, Vice President
- Ray Morneau, Immediate Past-President
- Dennis Swartzell, Director
- James Downer, Director
- Dana Karcher, Director
- Torrey Young, Secretary
- Mike Neal, Treasurer
- Rose Epperson, Executive Director
- Helen Stone, Regional Conferences Chair
- Jose Mercado, Tree Climbing Championship Chair
- Al Remy, Public Relations Committee Chair
- Bob Squibb, TREE Fund Chair
- Carl Mellinger, Awards Committee Chair

Absent:

- Jim Clark, ISA Representative
- Gabe Beeler, Director
- Bruce Hagen, Editor
- Stan Oka, Certification Chair

- 3) Agenda for Meeting 02/04/09:

- Motion: to accept the current meeting Agenda, as submitted.
- Motion: R. Morneau; Second: M. Neal
- Motion carried unanimously

- 4) Minutes of meeting 11/07/08

- Motion: to approve the BOD meeting minutes of November 7, 2008, as submitted.
- Motion: M. Neal; Second: D. Karcher
- Motion carried unanimously

- 5) Administrative and Officer Reports:

- a) Executive Director's Report: (R. Epperson, written report submitted) Discussed certification status.
- b) Treasurer's report: (M. Neal; written report submitted) General review and discussion.
  - Motion to accept the Treasurer's report as submitted
  - Motion: R. Morneau; Second: J. Downer
  - Motion carried unanimously
    - i) Finance Committee Update: (J. McCabe, absent; reported by M. Neal; written report submitted) considering financial moves for reserves, but none currently planned.
- c) ISA Representative's report: (J. Clark, no report; R. Epperson reported) ISA decided to allow C. Bashford to run unopposed.

- 6) Strategic Initiative and Committee Reports

- a) Initiative #1 Public Relations (Al Remy; written report submitted) All states have representatives; displays need updating, portability; various items for pr (coloring book, small notebook); developed event report form; recommended W. Gardner as Vice-chair.