



1. **Convene Meeting** – Dennis Swartzell, President convened the meeting at 9:15

2. **Roll Call:**

Dennis Swartzell, President
Dana Karcher, President Elect
Jim Downer, Vice President
Robert Phillips, ISA council Representative
Dave Dockter, Director
Rhonda Wood, Director
Lisa Smith, Director
Jill Caceres, Director
Gerry Miller, Secretary/Treasurer
Rose Epperson, Executive Director
Kathleen Mahoney, Epicenter Management
Greg Monfette, Audit/Budget/Finance Chair
Chad Dykstra, Membership Chair
Jack McCabe, 2014 Conference Chair
Doug Anderson, Certification Chair
Phillip Ruiz, Tree Climbing Championship chair
Craig Kelly, Utilities Chair
Spencer Knight, 2013 Conference Chair
Glenn Maier, Visitor
Sam Koon, ISA
Via Go to meeting:
Helen Stone, Tree fund
Ray Morneau, Bylaws Chair
Carl Mellinger – Awards Chair
Mary Pendleton – Students
Absent: Gabe Beeler, Past President

Bruce Hagen, Editor of Western Arborist

3. **Consider a motion to approve the Meeting Agenda**

Motion: D. Karcher; Second: L. Smith

Motion Carried.

4. **Consider a motion to approve the October 12, 2012 Meeting Minutes**

Motion: D. Karcher; Second: D. Dockter

Motion Carried.

5. **Consider a motion to approve the Consent Agenda A**

Motion: Dana Karcher; Second: D. Dockter

Motion Carried.

- a. Executive Director's Report – Epperson
- b. Receive Committee and Officer Reports (Written)
 - i. Editor's Report – Hagen
 - ii. Tree Fund – Stone
 - iii. Certification – Anderson
 - iv. Municipal Committees Report – Mann
 - v. Regional Conference Report – Costello
 - vi. Membership - Dykstra
 - vii. Student Activities Committee – Pendleton

6. Action Items

a. Treasurer's Report – Miller

Rose provided an update of the current WCISA financial Status, D. Karcher moved to accept the financial report as presented. Second: Rhonda Wood. Motion Carried.

b. Finance Committee Report – Monfette

Greg mentioned that the chapter is staying steady, accounts are growing, L. Smith asked what we can do to increase revenue growth, chapter growth and the board of Directors made a recommendation that the Finance Committee hold a conference call and will also schedule a meeting at the Annual Meeting. D. Karcher moved to accept the Finance Committee Report. R. Wood seconded. Motion Carried.

7. Discussion Items:

a. Committee/Officer updates

(1) Officer Reports:

(a) Executive Director

Our organization is on target.

(b) CoR – Phillips

Abide by the ITCC rules and nominations for ISA Directors are due in a month, Call Dana if interested.

(2) Administrative Committees:

(a) Certification – Anderson

The Certification committee is making considerable progress.

(b) TREE Fund – Stone (phone in)

WCISA needs riders, really fantastic Raffle items, Fundraiser idea of selling bandanas.

(c) Regional Conferences – Epperson for Costello – Regional conferences are scheduled throughout the area.

(d) TCC – Ruiz

WCISA is hosting the Western Chapter Tree Climbing Championship June 13, 14 and 15th at Griffith Park in Pasadena, CA. We are host of the 2014 North America Championship.

(3) Standing/Obligatory Committees:

(a) Annual Meeting 2013 – Knight

Everything is coming together very nicely and will be a good meeting for tree workers.

(b) Membership – Dykstra

Challenged us to add 500 members Bring in Partners, build Partnerships Brand and promote ourselves.

(c) Awards – Mellinger

Many Nominations

(d) Utility – Kelly

Redding Ca. to Shasta Ca. trip

(e) Nominations Committee – Warriner

(i) Approve ballot for 2013 Election Motion: D. Karcher, Second: R. Phillips Motion Carried.

(4) Annual Committees/Optional:

(a) By-laws Committee – Morneau (phone in)

(i) Approve bylaws revision for 2013 Motion to accept recommended changes to the Bylaws.

Motion: L. Smith; Second: D. Dockter Motion Carried.

b. Britton Fund Update – Anderson

Great Launch of the palm book

Two more books in the works

Richard "Dick" Harris Tree fund/Britton fund Scholarship

WCISA Volunteer work Day March 15,16, & 17

Greg McPherson has some good research projects

8. Old Business:

a. Approve Electronic Meeting from 12/18/12

Motion: D. Karcher, Second: J. Downer

Motion Carried.

9. New Business:

a. Proposed Student Scholarship – Anderson discussion of a Richard Harris Scholarship.

b. Affiliation Agreement: Western Chapter & Britton Fund – Anderson

Doug provided a very nice briefing and the Board of Directors decided to place it on the April 12th

meeting agenda for action.

10. Calendar

- a. Next meeting scheduled for April 12, 2013; Porterville, CA
- b. Upcoming Industry Events

11. Annual Meeting 2014 – McCabe (1:15)

- a. Tour of Convention Center Facilities

12. Strategic Session – Koon (2:30-4)

13. AJOURN: The meeting was unanimously adjourned by the board of directors at 4:30.