



**Western Chapter  
International Society of Arboriculture**

Executive Board Meeting Agenda  
WCISA Headquarters – Porterville  
February 25, 2011

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1. **Meeting called to order at 9:10 am, by Greg Monfette, President**
2. **Roll Call –**
  - a) **Present:**
    - i) Greg Monfette, President
    - ii) Gabe Beeler, President Elect
    - iii) Dennis Swartzell, Vice President
    - iv) Dana Karcher, Director
    - v) Dave Dockter, Director
    - vi) James Downer, Director
    - vii) Rhonda Wood, Director
    - viii) Robert Phillips, CoR Representative
    - ix) Lisa Smith, Secretary
    - x) Jill Caceres, TCC Chair
    - xi) Doug Anderson, Certification Chair
    - xii) Helen Stone, TREE Fund Liaison
    - xiii) Ray Morneau, Bylaws Committee
    - xiv) Carl Mellinger (Remote – Go-to Meeting)
    - xv) Rose Epperson, Executive Director
  - b) **Absent:**
    - i. Juan Barba, Immediate Past President
    - ii. Mike Neal, Treasurer
    - iii. Bruce Hagen, Editor of Western Arborist
    - iv. Susan Landers, Regional Conference Chair
    - v. Gordon Mann, Municipal Arborist Chair
    - vi. Walt Warriner, Awards
3. **Agenda for February 25, 2011**
  - a. Consider a motion to approve the Meeting Agenda
    - i. Motion: D. Karcher; Second: J. Downer
    - ii. Motion carried unanimously
4. **Minutes from November 19, 2010**
  - a. Consider a motion to approve the November 19, 2010 Meeting Minutes
    - i. Motion: D. Karcher; Second: R. Wood
    - ii. Motion carried unanimously
5. **Consent Agenda A**
  - a. **Consider a motion to approve the Consent Agenda A**
    - i. Motion: R. Wood; Second: D. Dockter
    - ii. Motion approved unanimously
  - b. **Executive Directors Report – Epperson**
  - c. **Receive Committee and Officer Reports**
    - i. COR Representative – Phillips (written report submitted)
    - ii. Treasurer’s Report – Neal (written report submitted)
    - iii. Editor’s Report – Hagen (written report submitted)
    - iv. Tree FUND – Stone (written report submitted)

- v. Membership – Swartzell (written report submitted)
- vi. Certification – Anderson (written report submitted)
- vii. Regional Conference Report – Staff (written report submitted)
- viii. Safety Task Force – Barba (written report submitted)
- ix. Consulting Arborist – Leggitt (written report submitted)
- x. Spanish Arborist – Saldana (written report submitted)
- xi. Municipal Committee – Mann (written report submitted)
- xii. Women In Arboriculture - Wood (written report submitted)
- xiii. Nominations Committee – Barba (written report submitted)

6. **Action Items: (Listed in Discussion)**

7. **Discussion Items:**

a. **Committee/Officer Updates**

i. **Officer Reports**

- 1. Executive Director
- 2. COR Representative
  - a. Motion: In the event that the COR Representative cannot attend any COR meetings, the ED would serve as proxy.
    - i. Motion: D. Dockter; Second: R. Wood
    - ii. Motion approved unanimously

ii. **Administrative Committees**

- 1. **Certification Report – Anderson**
  - a. Motion to send the CTW program letter to the ISA Certification Board, as amended.
    - i. Motion: D. Karcher; Second: D. Swartzell
    - ii. Motion approved unanimously
- 2. **Regional Conferences – Epperson**
  - a. Discussed pricing
- 3. **TREE Fund – Stone**
  - a. Reviewed recent donations and efforts
- 4. **Tree Climbing Championships – Caceres**
  - a. Reported TCC winners who will attend ISA Sydney: Rhonda Wood and Daniel Stevens

iii. **Standing Committees:**

- 1. **Annual Meeting 2011 – Warriner**
  - a. Format for business meeting will allow for admin reports to be delivered throughout the conference at various times, should be improvement
- 2. **Annual Meeting 2012 – Mann**
  - a. No report at this time
- 3. **Awards – Mellinger**
  - a. Motion to confirm the amended ballot
    - i. Motion: D. Karcher; Second: D. Swartzell
    - ii. Motion approved unanimously

iv. **Obligatory Committees:**

- 1. **Nominations – Barba**
- 2. **Municipal – Mann**
  - a. Action Item – Request for funding

v. **Annual Committees:**

- 1. **Bylaws Report –Morneau (report submitted)**
- 2. **Women in Arboriculture – Wood**
  - a. Discussed adding new people to committee
  - b. Discussed additional benefits and functions that may be implemented by this

committee for the women members

**vi. Britton Fund Update**

1. Work Day – Anderson

**8. New Business:**

- a. CPA Proposal for Reviewed Financials
  - i. Improved scope of work for our financials
    1. Motion to accept proposal from Starr & Walters Accountancy Corp.
      - a. Motion: J. Downer; Second: D. Swartzell
      - b. Motion approved unanimously
- b. IAA's letter to ISA (Informational only)
- c. Request from CATTLand, Gloria Cordle (letter submitted)
- d. WCISA Grant Partnership with Urban Tree Foundation (CalFire), Brian Kempf
  - i. Discussed new training for CalFire tree trimmers, focusing on new goals
  - ii. Darla CalFire (guest) –Discussed funding and affects of Propositions

**9. Adjourn to Strategic Session**

**10. Open Discussion**

- a. ISA Chapter Partner Request for Haiti - ISA

**11. Meeting adjourned at 3:30 P.M. Submitted 2/28/11 by Lisa Smith, WCISA Secretary**